

OUR LADY OF VICTORY CHURCH - VOLUNTEER APPLICATION

Thank you for offering to work with the children and youth of our parish. Volunteers are indispensable to our programs. Because you will be working with our young people, we require some basic information about you. Please fill out the information requested below and return this form to the Religious Education or Parish Office.

Applicant's Name _____ Male Female

Complete Address _____

Home Phone _____ Cell Phone _____

Email _____

Current Employment (position and location) _____

Volunteer position(s) interested in at Our Lady of Victory _____

PROTECTING GOD'S CHILDREN SESSION AND BACKGROUND CHECK

Volunteers who work with the youth of our parish must also submit to a background check and attend a Protecting God's Children session. Information on how to complete these requirements can be found on the OLV website, ourladyofvictory.cc.

Have you attended a **Protecting God's Children** session? yes no

Have you submitted to a **background check**? yes no

VOLUNTEER CODE OF CONDUCT

Our children are the most important gifts God has entrusted to us. As a volunteer, I promise to strictly follow the rules and guidelines in this Volunteer Code of Conduct as a condition of my providing services to the children and youth of Our Lady of Victory Church.

As a volunteer, I will:

- Treat everyone with respect, loyalty, patience, integrity, courtesy, dignity, and consideration.
- Avoid situations where I am alone with children and/or youth at Church activities.
- Use positive reinforcement rather than criticism, competition, or comparison when working with children and/or youth.
- Refuse to accept expensive gifts from children and/or youth or their parents without prior written approval from the pastor or administrator.
- Refrain from giving expensive gifts to children and/or youth without prior written approval from the parents or guardian and the pastor or administrator.
- Report suspected abuse or inappropriate behavior to the pastor, pastoral associate, or appropriate supervisor. Suspected abuse is to be reported to the local Child Protection Services agency and the Columbus Diocese. I understand that failure to report suspected abuse to civil authorities is, according to the law, a misdemeanor.
- Cooperate fully in any investigation of abuse of children and/or youth.

As a volunteer, I will not:

- Smoke or use tobacco products in the presence of children and/or youth.
- Use, possess, or be under the influence of alcohol at any time while volunteering.
- Use, possess, or be under the influence of illegal drugs at any time.
- Pose any health risk to children and/or youth (i.e., no fevers or other contagious situations).
- Strike, spank, shake, or slap children and/or youth.
- Humiliate, ridicule, threaten, or degrade children and/or youth.
- Touch a child and/or youth in a sexual or other inappropriate manner.
- Use any discipline that frightens or humiliates children and/or youth.
- Use profanity in the presence of children and/or youth.

I AFFIRM THAT THE INFORMATION I HAVE PROVIDED IS COMPLETE AND TRUTHFUL. I HAVE READ AND UNDERSTAND THE ABOVE CODE OF CONDUCT AND COMMIT TO UPHOLD THIS CODE IN MY MINISTRY. I UNDERSTAND THAT ANY ACTION INCONSISTENT WITH THIS CODE OF CONDUCT OR FAILURE TO TAKE ACTION MANDATED BY THIS CODE OF CONDUCT MAY RESULT IN MY REMOVAL AS A VOLUNTEER WITH CHILDREN AND/OR YOUTH. I ALSO AGREE TO ATTEND A PROTECTING GOD'S CHILDREN SESSION AND TO SUBMIT TO A BACKGROUND CHECK.

Signature _____ Date _____