

Our Lady of Victory Safe Environment Policy Statement

Our Lady of Victory Church is responding to the suggested practices stated in the United States Conference of Bishops' *Charter for the Protection of Children and Young People*, the *Best Practices for the parishes of the Catholic Diocese of Columbus*, and the *Office of Youth & Young Adult Ministry Policy 200.10*, by establishing a policy to provide a safer environment for children of the parish.

- **All clergy and employees**, regardless of their level of contact with child(ren) and youth,
- **All volunteers in a program or ministry for children or youth**, regardless of their level of contact with child(ren) and youth,
- **All volunteers for other parish programs or ministries who have been delegated care, custody, or control of child(ren) and youth**,
- **Any volunteer who has the possibility of working along side, being delegated care, custody, or control of child(ren) and youth**, while acting on behalf of an Our Lady of Victory Parish organization/event/committee/board, and is aged 18+ years of age, is required to complete a **civilian criminal background check**, through BCI, & participate in a **“Protecting God’s Children”** training session, and complete the **Our Lady of Victory Volunteer Application** in order to begin service.

1. “Protecting God’s Children” Training Sessions Throughout the Diocese

All volunteers are required to attend one session offered anywhere throughout the Diocese of Columbus by registering online at www.virtus.org. If a session is not available prior to volunteering, a **“confirmation of online registration”** (for a class within six weeks of the beginning/continuation of a volunteer’s service) must be emailed to Pat Fulcher, religioused@ourladyofvictory.cc prior to the start of/next date of service. If attendance occurs at a location other than Our Lady of Victory, a “Certificate of Participation” is posted on the Virtus website and can be accessed by Pat Fulcher.

2. Civilian Criminal Background Check

Fast Fingerprints offers fingerprinting services necessary to obtain a Civilian Criminal Background Check from the Ohio Bureau of Criminal Identification & Investigation, BCI. Fast Fingerprints offers a discount to Our Lady of Victory parishioners if you present the “General Registration Form” found on the parish website, ourladyofvictory.cc – under the Protecting God’s Children tab, Step 3. Fast Fingerprints is located at 1486 Bethel Road, 43220. Visit www.fastfingerprints.com for contact information and hours of operation.

Items needed when getting fingerprinted:

- Valid driver’s license or state identification
- Proof of Social Security number
- Our Lady of Victory Discount form and payment
- FBI background check is required if you have not lived in the State of Ohio for the past five consecutive years.

3. Volunteer Application

To complete the volunteer compliance process, all volunteers must read, sign and return to the parish office or Religious Ed Office the **“Volunteer Application”** found on the parish website, ourladyofvictory.cc, under the Protecting God’s Children tab, Step